



Ricoh Business Centre  
Corporate  
ACN 001 941 484

ABN 38 001 941 484

Level 5  
50 Clarence Street  
SYDNEY NSW 2000

44 Doody Street  
ALEXANDRIA NSW 2015

Telephone: 02 9018 4200  
Facsimile: 02 9018 4277  
Website: www.rbccorporate.com.au

## Toner Inclusive Order Form

Please complete and fax to (02) 9018 4277 along with meter reading pages from equipment

Serial Number	Quantity	Required Toners

Please sign below to confirm acceptance of the terms and conditions of toner supply, as outlined below.

Company name: \_\_\_\_\_

Contact name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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### **Terms and conditions**

Ricoh Business Centre agrees to supply all Black & Colour toners, subject to a reasonable usage rate of 4% to 8% coverage at no further charge to the service agreement. Delivery charge will apply and Toners may be ordered no more than once monthly. Toners ordered over and above the reasonable usage rate of 4% to 8% coverage, may be chargeable at the current rate.

### **Acceptance**

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Signature: \_\_\_\_\_